Welcome
Reminders
Approval of Agenda
Sandy Kanupp made a motion to approve the agenda. Natalie Hampton seconded the motion. **Motion carries.**

Those Present
Mitzi Downing, Cheryl Mitchell, Jayne Kizer, Christine Barrier, Debra Stephenson, Carolyn Bird, Deborah Cox, Karee Mackey, Jane McDaniel, Mason Lawrence, Molly Alexi, Natalie Hampton, Sandra Kanupp, Silas Brown, Tyrone Fisher, Barbara Byers, Nancy Keith

Minutes
Correction to the minutes as distributed.
Jane McDaniels changed to Jane McDaniel. After correction made the minutes were approved.

**Minutes Approved**

**Treasurer’s Report**-Debbie Stephenson

Balance
- Checking: $769.24
- Share: $32.33
- Money: $6161.82
- Total: $6963.39

Accepted Treasurer’s Report as submitted.

**Association Reports**

**Molly Alexi: NCEAFCS**
January 13th - mid year board meeting in Raleigh
Dr. Mitzi Downing and Dr. Carolyn Dunn gave updates on the 4-H/FCS Program and the Department. The board discussed ways to make “FCS Rock Solid” which will be the theme for this year’s meeting.

President-Elect, Sherri Peeler represented the Association at the Joint Council of Extension Professionals conference in Memphis, TN February 11-13

Molly Alexi represented the association at the NCAFCS State Conference in Raleigh, February 22-24. Molly Alexi and Janye McBurney represented the association at the Public Issues Leadership Development Conference in Alexandria, VA April 6-9

State Meeting-Blowing Rock, NC August 5-7th
National Meeting Lexington, KY September 16-25th
Jane McDaniel: NCCEAPA
The North Carolina Cooperative Extension Administrative Professionals Association has 194 active members and 82 honorary members with 54 members in the National Association, TERSSA.

The NCCEAPA Board of Directors met in Iredell County on February 21, 2014 and were presented with two outstanding professional improvement opportunities:

- Nelson McCaskill -Roberts Rules of Order
- Nancy Keith -Prioritize Your Life

The professional improvement committee has worked very hard to set up an online training called, Communication Boomerang, presented by Dr. Mary Lou Ador. The training was available to all administrative professionals across the state.

Officers:
- Jane McDaniel- President
- Sandra Kanupp- First Vice President
- Susan Johnson- Second Vice President
- Pamela Jordan Carrington- Secretary
- Ivy Lynn Olson- Treasurer
- Tracy Brown- Advisor

Distinguished Service Award
Association Meeting Kitty Hawk, NC - September 19th-20th
National TERSSA meeting - Baton Rouge, LA October 1st-2nd

NCAEAAT- Hazel McPhatter- None

ESP- Mark Blevins
Month Meetings Final Friday 10am via Hangout
In-person next week-Randolph
Annual November 20th, all can join Goldsboro CEFS
20-year anniversary lunch-Randolph Co
Natalie for Mark
    Meeting during Extension Conference-good turn out
    Memphis National Meeting, PILD-Washington ESP

NCACES-Carolyn Bird
No report
NCACAA - Tyrone Fisher
State Meeting - Asheville, NC June 17th-19th
National Meeting - Mobile, AL July 20th-24th
Silas Brown, President 2014-2015
Paul Westfall, President Elect 2014-2015

NCAE4-HA- Erin Morgan
Make sure that association webpages are up to date

Old Business

New Business

2014 Proposed Budget – Debbie Stephenson
Motion from Finance to accept budget
2nd Tyrone Fisher
Discussion-None
Motion Carries

2014 Federation Forum
Karee Mackey
2nd Friday Dec 12th, 2014- 9:30-2:30
Union County
Same format and agenda
Would like input
Leadership Award- request nominations from last of September president elect serves on the selection committee. Select recipient the end of October
2013 was the first time meeting in Union County- could tell no difference in previous meeting,- all administration was present. It is difficult to get centralized in NC. Questions on location
Debbie Cox suggested Greensboro or Winston-Salem.

Questions from all associations
Can submit concerns at anytime to your association and if it pertains to all associations submit through federation.

Guest Speaker suggestions get to Cheryl Mitchell or Karee Mackey

Fall BOD Meeting-Monday, October 13, 2014- 1:30-3:00pm via collaborate

Federation-current Association officers serve through the end of December

Fall Meeting- Officer rotation-Federation website-look at and see which position your association is responsible for- will discuss in October
After last year's awards presentation—Mark Blevins suggested that there are other awards that you should submit now as well.

Cheryl Mitchell
Input of improvements for Federation
Encourages Input
Christine Barrier—webpage updated along with brochure—let know of corrections or suggestions
Natalie Hampton—remind membership that Federation is there for all associations to get questions answered from Administration.

Questions from 2013 Federation are on website. As soon as minutes are posted to website, Cheryl Mitchell sends message to all Association presidents letting them know minutes are on website.
There will probably be more questions this year due to visioning process.

Karee Mackey—Leadership and Service Recognition Award—how do associations select nominee
Deadline is October 30th

Jane McDaniel—send out announcements to all members about award
Barbara Byes FCS—Leaves up to agents to submit on their own.
NCAEPAAAT—Choose from the top three awards
4-H
EFNEP
Ag Tech
We give out one leadership winner is chosen
No limit to the number of nominations per association
Jane McDaniel—past member nominations—people have submitted exactly like another award and not changed nomination form—follow correct format
Mitzi Downing—Centennial Celebration—Celebrated all of the work and success of CES each day—makes a difference

Administrative Update—Joe Zublena
Centennial celebration was phenomenal
Retirees, Employees, Clients
Legislative Building—been many years since allowed—Dean—need to do more frequently—would like to one time a year.
Good questions—need more communication with legislators

History Museum—Elaine Marshall—presented proclamation for Gov. to sign—May 20th Cooperative Extension Day
Post videos from celebration on Centennial website

Issues—News and Observer
Governor Proposed
   Increase 12K education-finding resources from
   Higher Education- $44 million reduction-requested
   6 campuses will be protected (smaller)
   NCSU would be assessed- not equally or % evenly distributed

What is holding up the unveiling of visioning?
   Some details are not ironed out-areas related to programs and
   employee satisfaction.

Areas that need more time
   Staffing- looking at different models and formulas
   Greatest challenge is staffing
   Narrow focus
      Food, AG, 4-H Youth Development
      Improved training-
         Commodity Areas
         High Tech, High Touch
   Have to reorganize to stay within budget. We must deal with this issue
   Reasonable base on demographics

Administration is open to attending association meetings-
   Look to Federation for
      What are some of the big things that employees need to
      change?
      Or if it pertains to all associations across the board

Motion to Adjourn- Sandy, 2\textsuperscript{nd} Motion carries
   Meeting Adjourned 11:50