Federation Board Meeting Minutes
September 7th, 2011

Participants:
Joe Zublena, Extension Administration
Becky Miller, NCAEPAAT
Jane McDaniel, NCCESA
Yvonne Mullen, NCEAFCS
Teresa Story, NCCESA
Kay Morton, NCCESA
Louise Hinsely, NC4HA
Samantha Rich, NCACES
Mark Megalos, NCACES
Eleanor Summers, NCEAFCS
Cathy Brown, NC4HA
Jo Simpson, NCAEPAAT
Spring Williams-Byrd, Burke Co. CED
Mitch Smith, NCACAA
Pam Brylowe, Parliamentarian

Administration Update
Administration is looking forward to helping the Federation position Cooperative Extension for the future. Collectively we can help the organization thrive and be better

Executive Team now includes:
Dr. Joe Zublena, Extension Director
Sheri Schwab, County Operations Director
Dr. Tom Melton, ANR/CRD Program Leader
Dr. Marshall Stewart, 4-H/FCS Program Leader

Big Ideas:
Programs (most important) are what we do, our widget (so to speak). We help people, communities, etc – and we need to be the best at it. What programs are the unique niche, this will become the focus, work towards not being so broad that we cannot accomplish what we need to.

Organization Visibility: We have multiple names (CALS, College NR, 4-H, NCSU, NCAT, etc). Need common language, branding.

Creative Work Environment – Our strength
Listened to employees, the things that are important and a recurring theme is that our jobs are worthwhile – we can be creative, not micromanaged, freedom in working with who clients and message we relay. As a whole organization, how can we make work environment, more creative and inviting...

State Advisory Council
Minor changes – recreating, reworking state advisory council, RIF two positions that ran it, now have monthly meetings with their executive committee, strengthen org in advocacy, support. Good and open dialogue – and feel that the advisory council and extension admin are truly doing good work, making changes, decisions together.
Recreating PODS, need new name, great strength in people there. Dale Safrit, 4H/FCS, internationally recognized program specialists, written books, among others.

Districts - difficult to have six admin positions, minimize cuts to county, still lost 60 positions, froze positions, no one in county lost budgets. Campus, look across college, 40 positions lost through RIFS

Hurricane Irene- Mike Yoder, facilitated hurricane response. Several employees have had home damage, office flooding, foundation account set up to enable employees to contribute to account, to help colleagues

Budgets: County Travel – same as last year, kept counties at 12.3%, Depts charged 13.4%, invested in two department positions, pathology, entomology, clinic. Didn’t cut county operations $340,000 county travel – perhaps more because less positions. Federal budget still in question. House had a 16% cut, we calculated 12.3% - utilized Advisory council, make it less than that. Leaning towards continuing resolution – which is best case scenario. Move money into training pockets, not salary. Primary travel for clients, additional travel for training – working towards this, possible support for training.

Agenda Approval
Mark Megalos, So moved
Cathy Brown, seconded
Agenda approved

March Board Meeting Minutes
Louise Hinsley so moved
Cathy Brown Seconded
Minutes approved

Treasurer’s Report in Summary
Submitted by Jane McDaniel
1066.44 Checking Account
31.63 Share
6016.80 Money Market Fund
7114.87 Total

All 2011 Dues have been paid

Unfinished Business
2012 Officers Rotation
Past President - NCAEPAAT
President - NCEAFCS
President-Elect - NCACES
Secretary - NCCESA
Treasurer – NCAE4-HA, Linda Gore
Webmaster – NCACAA

New officers need to be sent to Becky Miller.
Brochure Update – on website, created by Kay Morton
http://www.ces.ncsu.edu/assn/federation/Brochures/FederationBrochureWith%20Officers.pdf

Website – Kyleen Burgess
Maintains and keeps it updated: http://www.ces.ncsu.edu/assn/federation/

New Business
Review of 2011 Goals
   Adopt 2010 Federation Goals
      • Utilize video conferencing format for Board meetings to save travel and time
      • Offer Board meetings and Administrative updates to total membership
      • Encourage membership in all associations to apply for Leadership and Service Awards
      • Request all Extension Associations to forward appropriate issues to the administration via the Federation
   2. Educate association members about purposes and objectives of Federation
      • Pass out Federation brochures / Elevator speech at conference
   3. Update and revise Federation brochure
      • Kay Morton - revamp federation brochure

ESP Membership
Epsilon Sigma Phi, 2003 brought before Federation to become a member.
Review of minutes, found that membership letters have been lost and no resolution was ever reached. By laws suggest that membership is open to any extension association
Will be brought up at the Forum in December.

Annual Forum Update – Eleanor Summers
December 9th, Lee County
Per person catering price, $9/person
Last year, 80 attendees
Speaker – Dr. Wanda Sykes will be keynote, funding will be available for Dr. Sykes reimbursement if need be – Moved by Mitch Smith, Seconded by Liz Driscoll
Associations should select folks to come and send names to Eleanor

Awards
Due October 30th

Association Reports:

NCCESA Report for Federation
September 7, 2011

NCCESA members are excited about our upcoming NCCESA State Conference. This year's conference is being hosted by the West Central District and will take place September 22-23, 2011 at the Ramada Inn in Statesville. The theme for this year is “Taking Care of Business”. Professional improvement workshops planned are “Social Media for Marketing and Outreach” presented by Sarah Pinnix with New Media Consulting and “Ambition: The Drive to Take Care of Business” presented by Nicole Greer, with The Vibrant Coach. Each attendee is asked to bring at least two items to put into “Military Kids Hero Packs” to support Operation: Military Kids (OMK)
The Extension and Research Support Staff Association, which is our National Organization is planning a National Conference October 18 & 19, 2011 on the Mississippi State University campus. Many of our TERSSA members plan to attend.

I am sorry to report that we have lost one more of our members since March. Ann Pridgen with the South Central District passed away in June.

Respectfully Submitted,

[Signature]

Kay Morton
President, NCCESA
2010-2011

NCAE4-HA
Had a great state meeting August 30- Sept. 1 in Hickory. We had great workshops, tour and recognition banquet. We will have a complete report ready for the forum.

NCACES
Submitted by Samantha Rich, President
Draft Agendas/Topics for 2011-2012 NCACES Meetings:
October 2011:
- Recognize outgoing president
- Administrative update
  - Focus on strategic plan
  - Census of NC Extension Specialists (FTE) pre & post cuts
- Technology/Software Panel
  - Gmail/Google tips & strategies – Campus IT
  - Various technology/software for organization
  - Various technology/software for engaging with Agents and landowners

February 2012:
- How to generate funds, convenience clients to pay for workshops, etc.
- PODs – 45min/1hour training with Mary Lou Addor
- (Potential) Administrative update
  - Re-organization process and what it means for Extension
- (Potential) Technology/Software Panel

May 2012
- Elections
- Awards / Recognize/Thank the Board
- Specialists’ take on how to publish books (Part 2)
- (Potential) Administrative update
  - Re-organization process and what it means for Extension

NCACAA
A delegation of fifty-two people attended the 2011 Annual Meeting and Professional Improvement Conference held in Overland Park, Kansas during August 7-11. The theme of this year’s conference
was "Reach for the Stars". During this meeting, 5 Distinguished Service Award winners and 3 Achievement Award winners were recognized. In addition, John Dorner concluded 6 years as the NACAA webmaster and was thanked for his outstanding service to this professional association.

Reporting,
Mitch Smith, Past President
NCACAA

NCAEPAAT Federation Report Submitted by Jo Simpson
Sept. 2011

The NCAEPAAT annual state conference was held on Aug 18-19 at the Meadowbrook Inn in Blowing Rock. We had 67 in attendance with 75 attending our awards banquet. The West District hosted this year's event. Workshops included at the conference were "Love and Logic" with Tres Magner, “Rules of Thumb of Grant Writing” with Dr Daniel Barron and “Simple Ways to Help Families Manage Their Finances” with Tammara Tally. John Dorner presented two IT workshops for us and Dr. Keith Baldwin hosted a round table discussion with technicians from around the state.

We elected our new slate of officers for 2011-2012. They are as follows:
Past President- Rebekah Thompson
President- Jo Simpson
President-Elect- Stephanie Minton
Vice President- Linda Semon
Secretary- Shirley Howard
Treasurer- Melinda Davis
Treasurer Elect- Gloria Russ
Parliamentarian- Shirley Rush

At the present we have 87 paid members.

North Carolina Extension Association of Family and Consumer Science
2012 Federation Report
September 7, 2011

The NCEAFCS Annual Session was held August 2-4, 2011 in Rocky Mount, NC. A new element for the conference this year was a silent auction. The funds generated for the silent auction will be used to help support NCEAFCS Association. NCEAFCS currently have 100 members.

The NEAFCS Annual Session will be held in Albuquerque, NM, September 26-30, 2011.

The NCEAFCS 2012 Officers are:

President Yvonne Mullen
President Elect Christine Smith
Secretary Margo Mosley
Treasurer Renay Knapp
VP Public Affairs
Molli Alexi
Molli Alexi

VP Member Resources
Nekendra Morrison

VP Professional Development
Bess Whitt

Awards
Cathy Hohenstein

Historian
Christy Strickland

Counselor/Advisor
Jeannie Leanord

Jeannie Leanord